PEARL TEACHER
LONG TERM SUBSTITUTE POSITION(S)

Position(s) may be filled in increments of .2 FTE.

REQUIRED QUALIFICATIONS:
- Knowledge of the Washington State Alternative Education Law/RCW’s and Home School Law
- Excellent communication skills with students, parents, and staff
- Ability to work independently to get the job done
- Must be a Washington state certificated teacher
- Prefer a teacher who has numerous endorsements
- Must have excellent computer skills
- Prefer candidates who are familiar with the “WINGS” program for tracking home schooled students
- Outstanding organizational skills

DESIRED QUALIFICATIONS:
- Willingness to be a collaborative member of a small school staff
- Prefer candidates who are endorsed in elementary plus additional core academic subject areas for 7/8 grades
- Hard working creative and innovative employee with a good sense of humor

DUTIES AND RESPONSIBILITIES:
The teacher’s responsibilities shall include, but not be limited to, the following:
- Help the program meet state documentation requirements for an Alternative Learning experience
- Report directly to the PEARL Program Director regarding the operation of the program.
- Set up the “WINGS” on-line documentation program for students/families for student work
- Approve “SLP’s”—student learning plans. Communicate with parents on a regular basis by any of the following methods—telephone, email, WINGS website, or in person, documenting each point of contact.
- Responsible for communicating with parents/students regarding their documentation work status
- Help to keep the Quilcene website up-to-date with information regarding the program.
- Help to research other programs throughout the year as to how we can continue to improve our program.
- Responsible to provide data for state reports.
- Responsible for making sure we meet all state guidelines for an Alternative Learning Education Program.

CONTRACT TERMS:
- Work Year: 2013/2014 school year
- Salary: Per Board Policy 5610, Substitute Employment
- Benefits: No

Submit a letter of interest addressing job qualifications and a current resume to: Jolene Kieffer, PEARL Administrator; P O Box 40, Quilcene, WA 98376.

DEADLINE TO APPLY: Open Until Filled

Applications and a full job description are available through the district office. You may call (360) 765-3363 to request a packet, stop by the district office to pick one up, or look on the district website at www.quilcene.wednet.edu.

Applicants must pass a background check (fingerprint) through the WSP and FBI. Make sure you complete the WSP form and return it with your application.

EOE